

JOB POSTING 2015

MUSIC DIRECTOR - Duties & Responsibilities

To provide excellent delivery of high quality inspiring music for the assigned services, including special functions and retreats.

Work with minister to provide a *seamless, themed* experience that uplifts and touches hearts

Creative in developing events/experiences which allow for broad participation of congregants. Plans and develops musical programs for special services including Christmas, Burning Bowl, Spring/Easter, World day of Prayer, etc. Co-create with minister and others to plan and execute an inspiring uplifting program that supports those present in their experience of the presence of the divine in and through them— in contemplation, celebration, sorrow and loss – the full spectrum of the human experience.

Develops music ministry by involving members of the congregation in ensemble groups including adult choir and children's choir. Recognizes and encourages and develops performance potential in individuals participating in the music ministry.

Select Music for Sunday services (based on minister's input, talk titles)

Secure, direct and supervise song leaders, supporting musicians and accompanist.

Prepare a written yearly evaluation for piano accompanist.

Direct Choir

Establish rehearsal times

Coordinate stage set-up and equipment

Coordinate program elements with Sound Team

Prepare programs for special events such as Christmas Eve

Attends a weekly staff meeting with minister and/or other planners/participants

Works within budget; submits check request as need according to office schedule for guest musicians for other personnel.

Please send resume to:

Rev. Joslyn Mason

1204 Whites Road

Kalamazoo, MI 49008

Or email: revmason@unitykalamazoo.com